



# Booking Form

Please fill out this form completely and email it back to us - [info@1stchoicemobilebars.co.uk](mailto:info@1stchoicemobilebars.co.uk)  
No booking will be confirmed until the deposit is received and cleared, without exception.

<b>Name/Company:</b>
<b>Address:</b>
<b>Telephone Number:</b>
<b>Your Email:</b>
<b>Name &amp; Address of Venue:</b>
<b>Postcode:</b>
<b>Required Date:</b>
<b>Start Time:</b>
<b>End Time:</b>
<b>No. of Guests:</b>
<b>Is a temporary event notice required?</b>



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**Additional Requirements**

**Arrival Drinks: (i.e. Pimms & Lemonade)**

**Table Wines: (if so, how many?)**

**Toast Drinks: (Yes or No)**

**Any other comments or information**

Full name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**1st Choice Mobile Bar Terms and Conditions - Booking & Payment**

- To confirm your chosen date, a signed Terms & Conditions form, a Booking Form and quoted deposit payment must be received within 24 hours of the initial request.
- In the unlikely event of the venue and/or the event being refused an alcohol license the booking fee less any costs incurred in the alcohol license application process will be refunded.
- In all other circumstances our acceptance of a signed Booking Form and Terms & Conditions form and receipt of full deposit payment will constitute a legally binding contract between '1st Choice Mobile Bars' and the client(s) named on the Booking Form.
- Any further payments due for additional services/drinks packages must be received as cleared funds not less than 28 days prior to the event.
- Full refunds (except deposit) will only be offered when events are cancelled at least 4 weeks in advance. After this no refund, will be applicable.
- The Deposit (minus the glass breakages) will only be refunded once the glasses have been accounted for and monies returned to the client within 14 days from the event date and in the same method as was originally paid. This is subject 1st Choice Mobile Bars being the only supplier of drinks / alcohol unless pre-arrangements have been made.
- At least one power socket needs to be available for the running of the fridges and till.

All our bars work under The Licensing Act 2003, and all relevant restrictions will be upheld by our staff. It is illegal for anyone under the age of 18 to purchase, attempt to purchase or consume alcohol at the event. We would suggest that anyone who looks or could be thought to be under the age of Twenty-Five (25) brings photographic ID/proof of age with them or we will not be able to serve them. We will refuse to serve anyone at the event who is or appears to be excessively drunk or uses threatening or abusive behaviour towards staff, customers or other guests. We will also refuse to serve anyone who purchases or attempts to purchase alcohol for someone under the age of 18 or someone who has previously been refused alcohol by the bar staff. The decision on such matters will be taken by the bar staff and will be final. The bar staff also reserve the right to close the bar at any time if in their opinion unruly or troublesome behaviour has arisen or is likely to arise within the venue or its environment.

Please also sign the T's & C's.

I agree to the above and overleaf terms and wish to continue to book with 1st Choice Mobile Bars.

Full name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_